



## **Announcement**

### **Position Closes December 31, 2023**

#### **Vice President**

#### **Indian Land Tenure Foundation**

The Indian Land Tenure Foundation located in Little Canada, Minnesota is seeking a highly-skilled and motivated individual, with experience in Indian land management and/or law to join a growing team of professional staff. As vice president, you will share management and oversight of program staff, demonstrating a commitment to excellence and the Foundation's mission to recover land to Indian and Native ownership. Performance success in this position will be a continual progress toward the understanding of Indian Country and Native Alaska and providing team leadership to program staff.

#### **Vice President Duties and Responsibilities**

- Be an active learner about Indian land topics
- Support the President in carrying out all aspects of the Foundation's management
- Participate in the hiring and training of new team members
- Coordinate with various teams and stakeholders as required
- Oversee all program team operations, ensuring projects are completed on time and on budget
- Be responsible for the overall successful operation of the team
- Manage a diverse, multi-disciplined team of professionals
- Set clear goals and objectives for the team
- Report directly to the President
- Delegate responsibilities to subordinates and provide guidance and direction
- Evaluate subordinates, providing constructive feedback
- Contribute to the maximization of efficiency and productivity of ILTF



## **Vice President Requirements and Qualifications**

- Bachelor's degree in any related field; Advanced degree in related field is a plus
- 5 to 7 years of significant experience and management in Indian land
- Demonstrated progression in leadership or management of non-profit experience is preferred
- Some familiarity with investment of endowment funds
- Exceptional communication skills, both written and verbal
- Team-player mindset and willingness to collaborate
- Willing to take responsibility and act independently when necessary

**Position Location:** Little Canada, MN (non-negotiable)

**Compensation Range:** DOE plus exceptional benefits

### **References will be required**

To apply, send a **cover letter** regarding your interest in this position, **resume** or vitae, and **salary requirements** to:

Indian Land Tenure Foundation  
Attn: VP Search  
151 East County Road B-2  
Little Canada, MN 55117-1523

### **OR Email to:**

Nicole Olson - [nolson@iltf.org](mailto:nolson@iltf.org)